



# State Charter School Board Amendment Request

250 East 500 South, P.O. 144200, Salt Lake City, UT 84042  
[www.UtahSCSB.org](http://www.UtahSCSB.org)

(801) 538-7720

## Applicant Assurances

*Print this sheet, complete and sign the spaces at the bottom, scan, and attach to the electronic application.*

*The Board Chair must sign the following agreement prior to submitting the application package.*

*Should the agreement be signed by someone other than the current Board Chair, the application package will be deemed Administratively Incomplete.*

School Name: Legacy Preparatory Academy

The Applicant certifies all information contained in this application is complete and accurate, realizing that any misrepresentation could result in disqualification from the Amendment Request process or revocation after award.

The Applicant understands that applications must be uploaded into the UCAP system no later than the third Friday of the month preceding the month of the requested SCSB meeting and that incomplete applications will not be considered.

The Applicant acknowledges that all information presented in the application package, if approved, may become part of the charter to be used for accountability purposes throughout the term of the charter.

The Applicant acknowledges that the charter school governing board is subject to all Utah statutes regarding charter schools as well as all relevant federal, state and local laws, and requirements, and should comply with such.

The Applicant acknowledges that the most current academic and compliance data will be provided to the SCSB for its consideration of the application.

The applicant acknowledges that prior to inclusion on the agenda, the SCSB recommends charter school governing boards schedule an appointment with SCSB staff to discuss the request and provide clarification to any staff questions.

Carl Woolston  
Name of Board President

 1/16/2020  
Signature of Board President /Date

## School Entity Information

Name of School: **Legacy Preparatory Academy**

Name of School Administrator: **Nyman Brooks**

Contact Information for School: 2214 S 1250 West, Woods Cross, UT 84087

*Below, list the names and positions of all current Board Members (officers, members, directors, partners), and their positions. Also list any other current charters in which they act as a corporate principal or charter representative. Add rows as necessary.*

Name	Position	All Charter Affiliations
Carl Woolston	President	N/A
Brandi Evans	Co-Vice President	N/A
Paul Hansen	Co-Vice President	N/A
Alisha Johnson	Treasurer	N/A
David Ray	Member	N/A
Al Pranno	Member	N/A
Andrew Lavin	Member	N/A
Jim Collings	Member	N/A

## Requested Amendment(s) to Charter

*Change to Bylaws, Articles of Incorporation, or contractual agreement specific to number of board members or board member election / appointment process.*

Required Attachments:

- A redline version showing new additions and ~~removed language~~ in Bylaws.

## Bylaws of Legacy Preparatory Academy Charter School

### I. OFFICES

1.1 Location. The corporation may have such offices, either within or without the State of Utah, as the Board of Directors may designate or as the business of the corporation may require from time to time.

### II. GOVERNING BOARD

2.1. Powers and Duties. All corporate powers and duties shall be exercised by or under the authority of the business and affairs of the corporation managed under the direction of the Governing Board.

2.2 Numbers and Composition of Governing Board.

a. The Governing Board shall consist of at least five Governing Board Members, but no more than nine. A majority of the Governing Board shall be comprised of parents of students enrolled at LPA. The Governing Board Member roles shall include:

1. A President,
2. A Vice President,
3. A Secretary, and
4. A Treasurer.

2.3. Terms of Governing Board Members

a. Board Member terms shall be for a period of three years, commencing July 1 of each year and concluding on June 30 of the following year. Board members may run for consecutive terms but must be reappointed by a unanimous vote. New Board Members are appointed by a unanimous vote. When filling vacant Board Member seats, terms may be reduced to 1 or 2 years to ensure or promote continuity in Board membership.

2.4 Duties of Board Members

a. President. The President shall schedule and preside at meetings of the Governing Board and business meetings, shall see that all orders and resolutions of the Governing Board are carried into effect and shall perform such other duties as the Governing Board may from time to time prescribe. The President shall assure that the Governing Board fulfills its responsibilities for the governance of LPA, shall be a partner to the /CAO, helping him/her to achieve LPA's mission, and shall optimize the relationship between the Governing Board and Management. The President shall sign and deliver in the name of the corporation deeds, mortgages, bonds, contracts or other instruments pertaining to the business of the corporation, except in cases in which the authority to sign and deliver is required by law to be exercised by another person or is

expressly delegated by the articles or bylaws or by the board to another officer or agent of the corporation.

b. Vice President(s). The Vice President(s) shall attend meetings of the Governing Board, shall assist the President and shall perform such other duties as the Governing Board may from time to time prescribe.

c. Secretary. The Secretary shall attend meetings of the Governing Board and shall prepare and record all votes and all minutes of all such meetings in a book to be kept for that purpose; the Secretary shall perform like duties for any committee when required. The Secretary shall give, or cause to be given, notice of all meetings of the Governing Board when required. The Secretary shall have the responsibility of authenticating records of LPA. The Secretary shall perform such other duties incident to the office of Secretary or as prescribed from time to time by the Governing Board. The Secretary also prepares correspondence as requested by the President and Board members.

d. Treasurer. The Treasurer shall attend meetings and is the custodian of funds received by LPA, maintains accurate records of all financial transactions and may perform such other duties as the Governing Board may from time to time prescribe.

2.6. Resignation of Board Members. Each member of the Governing Board of LPA serves in that capacity voluntarily, and may resign at any time during the term by submitting his or her resignation in writing to the 21 Governing Board or the corporation. A resignation is effective when the notice is received by the Secretary of the Board unless the notice specifies a later effective date.

2.7 Vacancies. In the event of resignation or involuntary removal from the Governing Board, or vacancies on the Board for any other reasons, volunteers may be asked to serve the remainder of the term for the particular seat or seats that are vacant. A volunteer may be selected to serve the remainder of the term for the vacant seat by a majority vote of the Governing Board. Per Bylaw 2.3, however, the remaining term of a vacant Board position may be modified or amended to ensure or promote continuity in Board membership.

2.8 Meetings. The Governing Board or the President will establish the meeting schedule. In scheduling and conducting its meetings, the Governing Board shall act in accordance with these bylaws and the laws of the State of Utah. The Governing Board will meet at least once a month to discuss the operations of LPA, hear reports and updates from the Director and Officers, consider and adopt policies, and consider requests and concerns from parents, students and teachers.

2.9 Quorum. The Governing Board may not act unless a quorum of at least a majority of active board members is present and defining active board members as sitting board members who are not on a leave of absence.

Deleted: four members is present.

2.10 Voting. Unless otherwise specified in the Bylaws, actions receiving a majority vote of those Members present at a board meeting will constitute action by the Governing Board, unless the Utah Revised Non-Profit Corporation Act requires the vote of a greater number of Board Members. A Board Member who is present at a meeting of the Governing Board when corporate

action is taken is deemed to have assented to such action unless: (i) such member objects at the beginning of the meeting (or promptly upon his or her arrival) to holding a meeting or transacting business at the meeting; (ii) such Governing Board Member dissent or abstention from the action taken and such is entered in the minutes of the meeting; or (iii) such Member delivers written notice of his or her dissent or abstention to the presiding officer of the meeting before its adjournment or to the Secretary of the Board immediately after adjournment of the meeting. The right of dissent or abstention is not available to a Board Member who votes in favor of the action taken.

2.11 Removal of a Board Member. Any of the Board Members may be removed for cause by the affirmative vote of a super-majority of the entire Governing Board. A Member may only be removed at a meeting called for the purpose of removing such Member, and the meeting notice must state the purpose, or one of the purposes, of the meeting is removal of the Board Member.

2.12 The Governing Board has the irrevocable obligation to ensure that the vision, mission, philosophy, name and direction of LPA are maintained perpetually.

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