



## UTAH STATE CHARTER SCHOOL BOARD

250 East 500 South P.O. Box 144200 Salt Lake City, UT 84114-4200 Phone: 801.538.7720  
<http://www.utahscsb.org>

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November 14, 2019

St. George Academy  
c/o Neil Walters, Board Chair  
380 East 3090 South  
Washington, Utah 84780

Re: The establishment of Probation Status.

Dear St. George Academy Governing Board:

As you are aware, St. George Academy's (SGA) proposed termination was rescinded and was instead placed on Probation status on November 14, 2019, for the following deficiencies:

1. Low enrollment.
2. Poor financial health.

This letter is written notification, consistent with U.C.A. § 53G-5-501, of Probation status. This letter also identifies the terms and conditions of Probation. To show sufficient progress in addressing the above deficiencies, SGA must provide sufficient documentation and evidence of implementing all of the following terms, by their stated due dates, to State Charter School Board (SCSB) staff:

1. By December 1, 2019, remove Dr. Ellen Arch from the SGA board of directors.
2. By December 1, 2019, create and maintain separate bank accounts for at least restricted and unrestricted funds. Not use restricted funds for unallowable costs.
3. Have no more than 10% transfer rate for SY2020 and maintain at least 250 students throughout SY2020. Preferably, increase student enrollment throughout the year.
4. Retain at least 80% of students from the end of SY2020 to beginning of SY2021.
5. Enroll at least 300 students for SY2021 and have at least 300 students in the October 1, 2020 count.
6. Provide monthly financial statements, showing an increase in unrestricted cash so that by the end of SY2020 SGA has at least 30 days unrestricted cash on hand.
7. Meet CSAF annual financial metrics for SY2020.
8. By June 1, 2020, be on track in obtaining long-term facility financing and ability to pay all loans. Consult with a lender and create a proposal for obtaining long-term facility financing based on the lender's recommendations.
9. Create a closure plan in the case of not being financially viable after SY2021.

As you address each of the above terms, SGA must also be in compliance with its approved Charter Agreement and all applicable state and federal laws, rules, and regulations. If SGA fails to meet any of

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Chair Kristin Elinkowski  
Vice Chair DeLaina Tonks

Director Jennifer Lambert  
Cynthia Phillips

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the terms of this Probation letter, the SCSB may take one or more of the actions outlined in U.C.A. § 53G-5-501, including revoking the schools charter.

Oversight Coordinator Michael Clark will be your primary point of contact while on Probation. Please meet with him in February 2020 and again in May 2020 to provide updates on enrollment and financial outlook. Please contact him with any questions and send him the documentation and evidence for each term. It is SGA's responsibility to provide sufficient documentation and evidence to show how each term is met. While on Probation, the SCSB also offers technical assistance and mentoring via mentoring funds provided in U.C.A. § 53F-2-705. Authorizing and School Support Specialist Marie Steffensen will be contacting you to offer this support.

Sincerely,

Chair Kristin Elinkowski  
State Charter School Board

cc: St. George Academy Director David Jones  
State Charter School Board  
State Superintendent Syd Dickson

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