

Annual Certifications in UCAP	Certification Description
1	Charter school goals are evidence and research based, relevant to school's mission and vision, measurable, data is available, appropriate to school's target population and overall academic focused
2	School regularly reviews progress on charter goals
3	School meets at least 70% of charter goals and shows progress on any goals not met
4	All board members participate in a minimum of 3 board trainings a year including one on the Utah Public Notice Website §52-4-104
5	All board members have background checks on file according to §53G-5-408
6	Maintain number of board members as specified in charter agreement or bylaws
7	Hold minimum number of meetings as specified in charter agreement or bylaws
8	All meetings are properly noticed according to §52-4-202
9	Recordings available for all meetings within 3 days of holding the meeting according to §52-4-203
10	Minutes are available for all meetings and are posted within 30 days of the meeting according to §52-4-203
11	If meetings are closed, they are done according to §52-4-204 through §52-4-206
12	Board receives a monthly financial report according to §53G-7-309
13	Director reports to the board at every regularly scheduled board meeting
14	Board has written expectations for executive director
15	Board conducts an annual evaluation of the executive director
16	The school has identified and implemented generally accepted financial internal controls
17	State-accepted procurement practices are implemented and adhered to